

LEADERS COUNCIL MEETING
Wednesday, November 7, 2012

MINUTES

Present: Gary Sherman, Mary Ann Losh, Melody Hobson, Margaret Worth, Russ Inbody, Marilyn Peterson, Diane Stuehmer, Sharon Katt, Mark Shultz, Brian Halstead, Betty VanDeventer, Brent Gaswick, Joel Scherling, Scott Swisher, Freida Lange, Donlynn Rice, Valorie Foy

Absent: Doug Willman

Also Present: Paul Haas, Dave Rasmussen

1. Draft Administrative Memo #103 Re: Hotel Contracts (Dave Rasmussen & Paul Haas)
An update on the Ad hoc committee for reviewing accounting procedures was provided. Discussion will continue on possible solutions to the challenges of contracts.
2. Electronic Letter Contracts (Brent Gaswick)
An explanation and aid in the collection of letter contracts was provided. The use of EchoSign will be implemented and training provided soon.
3. Legislation (Brian Halstead)
The tentative schedule for 2013 Legislative Session was provided.
4. Blackboard (LMS) (Brent Gaswick)
Virtual partnerships are being developed and used throughout the Department. NDE has partnered with ESUCC and myElearning and will be used to create content and courses at different levels.
8. Electronic Performance Appraisal Update (Joel Scherling)
Joel reminded LCs of deadlines for completion of the various processes. Please refer to user guides and videos for assistance and contact HR for assistance.
7. Due Dates & Corrections for Data Collections (Marilyn Peterson)
Marilyn Peterson discussed submission of items for the Bulletin, declaring a group to address and notify NSSRS of unresolved issues, and the Data Reporting System will be up and running soon.

You are asked to review the draft Data Quality Administrative Memorandum.

9. Board Goals Progress and report to Board (Roger Breed)
Commissioner Breed provided a draft report of the progress toward State Board of Education goals.
12. Other
Donlynn Rice provided an update on the input process for Social Studies Standards.

The meeting adjourned at 4:30 p.m.

Agenda items 5, 6, 10 and 11 will be added to the December agenda.